



# Jefferson County Schools Media Center and Classroom Library Access Form

**IF YOU WOULD LIKE YOUR CHILD TO HAVE FULL AND OPEN ACCESS TO ALL MEDIA CENTER AND CLASSROOM LIBRARIES, NO FURTHER ACTION IS NEEDED.**

**THIS FORM IS ONLY NECESSARY IF YOU PLAN ON LIMITING YOUR STUDENT'S ACCESS.**

Jefferson County Schools has implemented a process that allows parents to choose their student's level of access to school media center and classroom library collections. Please complete and return this form to school. Once your form has been received and processed, a pop-up note will appear on your student's Follett account. An acknowledgement that this has been done will be sent to the school's administration team and media specialist. School administrators are responsible for making sure your child's teachers are aware of your request.

**If you have multiple students enrolled in Jefferson County Schools, please submit a separate request form for each student.**

**By completing this form, I am requesting parent permission each time my child checks out books from the media center or classroom library. The chosen books will be set aside for 48 hours for you to approve.**

<b>Student's Full Name:</b>	
<b>Student's ID Number:</b>	
<b>Student's Grade:</b>	
<b>Parent's/Guardian's Name:</b>	
<b>Parent's/Guardian's Contact Number (including area code)</b>	
<b>Parent's/Guardian's email address:</b>	

**Please return this form to your homeroom/1<sup>st</sup> period teacher.**