

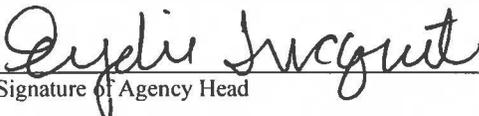
**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Jefferson County School District	2 PROJECT NUMBER 330-2264B-4C001	
3 PROJECT/PROGRAM TITLE Title I, Part A Unified School Improvement Grant (UniSIG) <p align="center">TAPS 24A002</p>	4 AUTHORITY 84.010 School Improvement - Title I, Part A 1003 USDE or Appropriate Agency FAIN#: S010A230009	
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 08/01/2023 - 07/31/2024 Program Period:08/01/2023 - 07/31/2024	
7 AUTHORIZED FUNDING Current Approved Budget: \$264,482.75 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$264,482.75	8 REIMBURSEMENT OPTION Federal Cash Advance	
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>07/31/2024</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>09/20/2024</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2024</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: • Federal Award Date : <u>07/01/2023</u> 		
10 DOE CONTACTS Program: Carla Greene Phone: (850) 245-0983 Email: Carla.Greene@fldoe.org Grants Management: Unit A (850) 245-0735	Comptroller Office Phone: (850) 245-0401 UEI#: GLT4RMD8GYE8 FEIN#: F596000687004	
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. • All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. • The Department’s approval of this contract/grant does not excuse compliance with any law. • Other: 		
12 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr/> Authorized Official on behalf of the Commissioner of Education </div> <div style="text-align: center;"> <u>11/17/2023</u> <hr/> Date of Signing </div> <div style="text-align: right;">  </div> </div>		

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	A) Program Name: 2023-24 Unified School Improvement Grant (UniSIG) TAPS NUMBER: 24A002	DOE USE ONLY Date Received 7/17/2023
B) Name and Address of Eligible Applicant: Jefferson County School Board 1490 W Washington St Monticello, FL 32344		Project Number (DOE Assigned) 330-2264B-4C001
C) Total Funds Requested: \$264,482.75 <hr style="width: 20%; margin: 0 auto;"/> <p style="text-align: center;">DOE USE ONLY</p> Total Approved Project: \$264,482.75	D) Applicant Contact & Business Information	
	Contact Name: Lisa Roderick Fiscal Contact Name: Lisa Roderick	Telephone Numbers: 850-342-0100
	Mailing Address: 1490 W Washington St Monticello, FL 32344	E-mail Addresses: lroderick@jeffersonschools.net
	Physical/Facility Address: 1490 W Washington St Monticello, FL 32344	UEI number: GLT4RMD8GYE8 FEIN number: F2960000687
CERTIFICATION		
<p>I, <u>Eydie Tricquet</u> (<i>Please Type Name</i>) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p>		
E) <u></u> Signature of Agency Head	_____ Superintendent Title	_____ 7/17/2023 Date

School Name	Plan Item	Function Code	Object Code	Narrative	FTE Position	Amount
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	5100	120	Math Teacher for Algebra I	1	\$ 55,000.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	120	A classroom teacher for ELA		\$ 55,000.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	5100	140	Substitute for when math teacher is out of the classroom		\$ 1,213.49
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	140	Substitute for when classroom teacher is out		\$ 1,213.48
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	5100	210	Retirement for math teacher		\$ 6,050.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	210	Retirement		\$ 6,050.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	5100	220	Social Security for math teacher		\$ 4,538.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	220	Social Security		\$ 4,400.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	5100	220	Social Security for math substitute		\$ 80.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	220	Social Security		\$ 80.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	5100	230	Group insurance for math teacher		\$ 11,000.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	230	Group insurance		\$ 11,000.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	5100	240	Worker's Compensation for math teacher		\$ 798.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	240	Worker's Compensation		\$ 797.50
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	5100	240	Worker's Compensation for math substitute		\$ 14.50
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	240	Worker's compensation		\$ 14.50
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	369	Reading/Mastery-tech rental		\$ 20,000.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to ELA	5100	369	Lexia tech rental intervention and online PD with one on one coach		\$ 10,000.00
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Math	6400	520	Florida reveal Algebra I		\$ 23,018.23
0111 - Jefferson Schools K 12	Instructional Practice specifically relating to Science	7200	310	Consultant for 5th and 8th grade science alignment	0.2	\$ 18,000.00
Subtotal: 0111 - Jefferson Schools K 12	Indirect Costs	7200	790	Indirect Costs	0.2	\$ 18,640.15
District-Wide		7200	110	SIP Oversight-district administrator to oversee the Unifig grant	0.2	\$ 246,907.85
District-Wide		7200	210	Retirement		\$ 12,436.15
District-Wide		7200	220	FICA		\$ 1,485.00
District-Wide		7200	230	Group Insurance		\$ 843.75
District-Wide		7200	240	Worker's Comp.		\$ 2,640.00
Subtotal: District-Wide						\$ 17,574.90
Grand Total						\$ 264,482.75

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LEA Eligibility and Program Requirements

Eligible LEA and Allocations

Funds will be allocated to Local Educational Agencies (LEAs) to serve traditional and charter public schools implementing Comprehensive Support and Improvement (CSI) activities under section 1111(d) of the Every Student Succeeds Act (ESSA), in alignment with Goal 1 of the Florida State Board of Education’s K-20 Strategic Plan. Prioritization is granted to students attending Title I schools identified as CSI and to students attending any public high school regardless of Title I status that has a four-year adjusted cohort graduation rate at or below 67 percent based on 2021 graduation data. Eligible schools in a turnaround cycle must have an approved Turnaround Option Plan (TOP) by the State Board of Education to request funds. Local Educational Agencies must complete a Local Educational Agency Unified School Improvement Grant (UniSIG) Plan and Assurances as well as an individual UniSIG application for each eligible school. The LEAs must work with eligible charter schools to submit one plan. Submission guidelines and additional eligibility criteria can be found in the project Request for Application (RFA).

School ID	School Name	Allocation
0111	Jefferson Schools K 12	\$351,500.00
Total School Allocations		\$333,925.00
District Grant Administration		\$17,575.00
Total District Allocation		\$351,500.00

LEA Assurances

Request for Applications

We have read the Request for Applications (RFA) in its entirety and understand the intent and requirements of the UniSIG program.

YES

General Terms, Assurances, and Conditions

We understand the LEA must have a signed statement by the agency head certifying applicant adherence to FDOE's General Terms, Assurances, and Conditions for Participation in Federal and State Programs.

YES

Risk Analysis

We understand the LEA must have a Risk Analysis (DOE 610) on file with the Florida Department of Education in order to apply for UniSIG.

YES

Supplement, not Supplant

We understand that each school the LEA will serve must receive all of the state and local funds it would have received in the absence of UniSIG funds.

YES

Allocation to Schools

We understand the LEA must allocate 100 percent of funds (less indirect costs) generated under UniSIG to the eligible schools.

YES

Alignment of Activities

We understand the LEA must ensure the activities requested at eligible schools align to an Area of Focus within the SIP.

YES

Instructional Programs

We understand the LEA must ensure the SIP includes one or more evidence-based interventions that meet Tier 1, 2 or 3 of evidence as defined by ESSA.

YES

Deliverables and Monitoring

We understand the LEA must ensure that the deliverables for monitoring are prepared and submitted as required by BSI. BSI reserves the right to conduct desktop or on-site monitoring of each school site and LEA.

YES

Adherence to K-12 ESEA Common Federal Program Guidance

We understand the LEA must comply with the K-12 Elementary and Secondary Education Act (ESEA) Common Federal Program Guidance.

YES

Supports for School Improvement

Developing and Implementing

Describe how the LEA will support each school identified as CSI in developing and implementing a SIP.

The district works with school administration and their school advisory committee to create the School Improvement Plan. The team looked at the FAST data, EOC data and identified areas that need support,

Alignment of Resources

Describe the process through which the LEA identifies and aligns all district resources (e.g., personnel, instructional, curricular, policy) in order to meet the needs of all students and maximize desired student outcomes.

Include the methodology for coordinating and supplementing federal, state and local funds, services and programs to align to interventions in CSI schools.

Provide the person(s) responsible, frequency of meetings, inventory of resources and any problem-solving activities used to determine how to apply resources for the highest impact.

The district has one school so all resources are allocated to the school. Utilizing the data the team identified the personnel, curriculum and strategies needed to improve student outcomes. With only one

school all federal, state and local funds, services and programs go to aligning the interventions at the CSI school. The school principal is responsible for conducting all meetings, inventory, and problem-solving activities to determine which resources will most impact his student population.

LEA Policies and Practices

Identify specific policies and practices the LEA shall seek to add, modify, or remove in order to establish or strengthen systems that support school-based leadership teams to implement interventions. Provide the rationale for the proposed changes and the steps required to make the modifications, including person(s) responsible for implementation and follow-up.

Jefferson County School District just came back under local control last school year. The district has just completed all policies and will not be changing them at this point in time. Should the need arise, the policies will be re-reviewed and edited to ensure that there is enough support for the school-based leadership teams to implement their interventions. The district did change the school times and added time for common planning this year to help with teacher planning for daily instruction and intervention time.

Operational Flexibility

Provide the LEA's definition of "operational flexibility" provided to CSI schools to enable full and effective implementation of the SIP.

The school principal has operational flexibility when it comes to running his school and implementing the School Improvement Plan that was created with the team. This means if he needs to change teachers, length of each class period, etc. he has that authority.

External Partners

Describe the LEA's rigorous review process to recruit, screen, select and evaluate any external partners with whom the LEA will collaborate.

The district looks for those with evidence-based practices that have worked with the same type of school population and Title I schools.

Monitoring

Describe how the LEA will monitor each school receiving UniSIG funds.

The district meets with the leadership team to go over funding, resources still needed, any changes that may need an amendment at least bi-monthly and sometimes more frequently as needs arise.

Sustainability

Explain the strategies and activities the LEA will implement to support the eligible school after exiting CSI status.

The district will keep in place the strategies that are working and keep ensuring that they are hiring qualified, certified teachers.

Alignment with K-20 Strategic Plan

Describe how the project will incorporate one or more of the Goals included in the State Board of Education's K-20 Strategic Plan.

The district is aligned with the K-20 strategic plan working towards higher student achievement.